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| Job Title | Wholeness Project Coordinator |
| Department | Mental Health & Wellness |
| Reports to | Manager, Mental Health & Wellness |
| Updated | 4-2022 |

BACKGROUND

Mosaic Georgia is a multi-service organization and serves as both a Sexual Assault Center (SAC) and Children’s Advocacy Center (CAC). Mosaic Georgia provides a range of services, from the basic collection of services that define us as advocacy organizations for sexual violence survivors to a broad and diverse offering of intervention, prevention, and systems change programming. All services available to survivors of sexual assault are rooted in the understanding of the complex effects that trauma has in a survivor’s life.

POSITION SUMMARY

The Wholeness Project Coordinator strengthens our post-trauma support with full-time focus on launching The Mosaic Wholeness Project. It is a holistic healing and wellness initiative focused on integrating trauma-informed modalities. Activities are designed to facilitate strength, growth and resilience for survivors of sexual assault, sex trafficking and domestic violence.

We aim to nurture healing and wellness by offering a wide range of trauma-informed modalities to a broad range of people (primarily women and youth) -- age, race/ethnicity, background, sexual orientation. Potential offerings may be customized for culturally-based approaches:

- 1) Healing arts (e.g., art therapy, music therapy)
- 2) Creative arts (e.g., knitting circles, writing groups, journaling, etc.)
- 3) Movement arts (e.g., yoga, dance, exercise groups)
- 4) Meditation and mindfulness classes and groups
- 5) Nutritional education
- 6) Outdoor-based healing activities

Full-time position with evening and weekend hours required. Bi-lingual skills a plus. Reports to the Mental Health & Wellness Manager.

Primary Responsibilities:

This is a program start-up role and duties will shift as the client services become operational.

COLLABORATION & ADVISORY GROUP

- Convene a seven to nine member advisory group comprised of survivors, practitioners and staff to shape the offerings and calendar.
- Engage other survivor-serving organizations and offer opportunities to share and leverage resources such as space, trainers, communications.

PROGRAM OFFERINGS

Pilot three trauma-informed healing modalities to past and current survivors of sexual assault, sex trafficking and domestic violence based on recommendations from Advisory Group, such as: Yoga, Art, Music or Dance

Key tasks:

- Develop calendar of healing events and activities at Resilience Center
- Coordinate with partner organizations & trainers to deliver services
- Market activities & register participants
- Ensure space set up & equipped
- Participant Evaluations
- Timely reporting of data
- Facilitate session
- Ensure all required services data is recorded in CaseWorthy or other reporting system as assigned.

SUPPORT GROUPS

Support the Counseling Manager with scheduling, promoting and notifications to potential support group participants.

THERAPIST REFERRALS

- Maintain the curated referral list of trauma-focused therapists and healing practitioners.
- Share referral list throughout Mosaic Georgia program staff.

The ideal candidate thrives in a collaborative work environment, adaptable with positive attitude, and experienced working with children, adolescents, and/or adults who have experienced sexualized violence. She/He/They treats victims/patients/clients and families with professionalism, respect and dignity. Identifies and addresses psychosocial, cultural, ethnic and religious/spiritual needs of clients and their families.

Key Competencies:

Confidentiality and Professional Judgement: Demonstrate sound judgment, maturity, and ability to act with objectivity and empathy in crises. Maintain confidentiality of clients and client records. Maintain accurate, complete, and appropriate records and file reports promptly. Adheres to all laws and the Code of Ethics for counselors, which establishes standards for the relationship between clients/counselors.

- High emotional and organizational intelligence: maintain composure under stressful situations
- Maintain professional boundaries while working with a multi-disciplinary team
- Flexibility/Adaptability to change
- Trained and experienced in trauma-informed therapeutic modalities.
- Has strong understanding of child development, family systems, group dynamics, and neurobiology of trauma.
- Strong relational skills – ability to genuinely relate to people from diverse backgrounds and experiences
- Effective written and verbal communication skills
- Excellent strategic thinking, problem-solving and decision-making skills
- Strong computer literacy using the Microsoft Office applications (excel, word, power point, outlook); experience working with client information system, Salesforce experience preferred

Education & Licensure Requirements:

- Maintain licensure or certifications required for performance of professional duties.
- Master's degree in related field preferred (behavioral sciences, social work, psychology, counseling, criminal justice)